

# **Plastics Intern**

(\$2000 Stipend)

Milwaukee Riverkeeper

# **Background**

Working for Milwaukee Riverkeeper...

At Milwaukee Riverkeeper® we're looking for more than just a person to fill a desk. We're seeking team members that share our passion for healthy rivers and strong communities. If you want to become a part of our team, you will be empowered to work the way you work best. Your voice is important, you'll help shape the role you're in and the future of our organization. From the top down and the bottom up, we're more than just a workplace, we work together, and play to win!

### **Position Description**

Plastic-Free MKE is a collaborative movement working to reduce the harms that unnecessary plastics have on environmental health, public health, and social justice. Plastic-Free is centering those most harmed by plastics, building a community around plastics alternatives, advocating for producer and polluter accountability, and using collaborative problem-solving to eliminate plastics in the Milwaukee area.

The Milwaukee Riverkeeper Plastics Intern will participate in and enhance Plastic-Free MKE initiatives, engage with the public about plastics and opportunities to reduce them, create content for social media and newsletters, and assist the Sustainabilty Coordinator in supporting the Plastic-Free MKE volunteers and community members. Start and end dates are flexible, with a preference for a ten-week internship period, averaging 10-15 hours per week.

# Responsibilities

- Create publicity materials, such as newsletters and social media content.
- Help plan and coordinate public events and meetings.
- Gather, organize, and evaluate program and event data.
- Conduct business plastic-use audits
- Table and provide plastic-free support at community events
- Attend community-focused meetings.
- Represent Milwaukee Riverkeeper and Plastic-Free MKE at events and programs.

#### **Qualifications**

The successful candidate may have the following qualifications:

- Strong attention to detail and interpersonal skills
- Interest in learning about or knowledge of sustainability issues and strategies
- Excellent written and verbal skills
- Knowledge of basic software including Google & Microsoft products
- Ability to resolve routine problems independently
- Ability to prioritize work according to the organization's needs
- Willingness to work occasional weekends and evenings
- Commitment to the environment
- Valid driver's license preferred

## **Physical Requirements**

- Prolonged periods sitting at a desk and working on a computer.
- Must be able to lift up to 15 pounds at times.
- Must be willing to work outdoors in a variety of weather conditions.

#### **Other**

This list of essential responsibilities and requirements is not intended to be exhaustive. The Milwaukee Riverkeeper team needs to be flexible and may be asked to take on additional duties based on the organization's needs and the team member's skills and abilities. Milwaukee Riverkeeper reserves the right to revise this job description, as needed.

# **Equal Opportunity Employer:**

Our rivers flow through, and unite, a diverse myriad of communities. Milwaukee Riverkeeper is committed to working towards equity and inclusion in all we do to protect, restore, connect with, and advocate for our waterways. Diversity, equity, and inclusion strengthen our organization's ability to advance environmental justice and we believe that all people should see themselves reflected in our work. Milwaukee Riverkeeper is an Equal Opportunity employer and does not discriminate on the basis of race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, marital status, age or veteran status and hires in accordance with state and federal law.

# To Apply

Submit resume and a cover letter, including a short description of why you are interested in this position and why you think you'd be a great fit for Milwaukee Riverkeeper to <a href="mailto:jobs@milwaukeeriverkeeper.org">jobs@milwaukeeriverkeeper.org</a> Attention: Hiring Committee.

We will be reviewing candidates on a rolling basis until the position is filled. For more information about Milwaukee Riverkeeper, visit <a href="www.milwaukeeriverkeeper.org">www.milwaukeeriverkeeper.org</a>. For more information about Plastic-Free MKE, visit <a href="www.plasticfreemke.org">www.plasticfreemke.org</a>.