



Sustainability Communications Coordinator

(1 Year AmeriCorps Position, September 14, 2026 – August 31, 2027)

Milwaukee Riverkeeper

Job Description

Background

Working for Milwaukee Riverkeeper...

At Milwaukee Riverkeeper® we're looking for more than just a person to fill a desk. We're seeking team members that share our passion for healthy rivers and strong communities. If you want to become a part of our team, you will be empowered to work the way you work best. Your voice is important, you'll help shape the role you're in and the future of our organization. From the top down and the bottom up, we're more than just a workplace, we work together, and play to win!

Position Description

Milwaukee Riverkeeper is a lead organizer for Plastic-Free MKE, a collaborative movement working to reduce the harms that unnecessary plastics have on environmental health, public health, and social justice. As the Sustainability Communications Coordinator, you'll help Plastic-Free MKE and Milwaukee Riverkeeper inform community members about sustainability actions and initiatives by planning and designing internal and external communications. You'll use social media, newsletters, and other tools to help keep their excitement alive and engage new audiences. You'll also have the opportunity to work closely with the team to plan and execute Plastic-Free MKE outreach events and support our passionate volunteers.

Responsibilities

- Work with program staff to develop recurring program and event communications
- Draft and post content to Plastic-Free MKE's social media channels
- Moderate Plastic-Free MKE channels, and respond to community concerns.
- Work with the team to distill technical information in an easy-to-understand way to the public
- Assist with the creation and distribution of marketing publications
- Collaborate with Plastic-Free MKE community partners on public events and educational opportunities
- Gather, organize, and evaluate program data.
- Represent Milwaukee Riverkeeper and Plastic-Free MKE at outreach events and public programs, as needed.
- Complete required monthly AmeriCorps administrative and service-related tasks.

Qualifications

The successful candidate may have the following qualifications:

- Associate degree or higher preferred, or equivalent experience
- Strong attention to detail and interpersonal skills
- Interest in learning about or knowledge of sustainability issues and strategies
- Excellent written and verbal skills

- Comfort with and understanding of various social media platforms
- Understanding of Adobe Creative Suite, Canva, and/or basic design principles
- Experience in photography, videography is a plus
- Ability to resolve routine problems independently
- Ability to prioritize work according to the organization's needs
- Willingness to work occasional weekends and evenings
- Commitment to the environment
- Valid driver's license preferred
- Must be able to attend mandatory AmeriCorps orientation September 14-18, 2026.

Physical Requirements

- Prolonged periods sitting at a desk and working on a computer.
- Must be able to lift up to 15 pounds at times.
- Must be willing to work outdoors in a variety of weather conditions.

Other

This list of essential responsibilities and requirements is not intended to be exhaustive. The Milwaukee Riverkeeper team needs to be flexible and may be asked to take on additional duties based on the organization's needs and the team member's skills and abilities. Milwaukee Riverkeeper reserves the right to revise this job description, as needed.

AmeriCorps Details:

This is a half-time year-long AmeriCorps position, with the potential for a three-quarters time or full-time position. Half-time members must commit to completing 900 hours of service, averaging 18 hours per week, from Sept 14, 2026 - Aug 31, 2027.

Half-time AmeriCorps Members receive a monthly living allowance (approx. \$429 gross pay every two weeks) and an educational award (\$3,698) after successful completion of service.

Equal Opportunity Employer:

Our rivers flow through, and unite, a diverse myriad of communities. Milwaukee Riverkeeper is committed to working towards equity and inclusion in all we do to protect, restore, connect with, and advocate for our waterways. Diversity, equity, and inclusion strengthen our organization's ability to advance environmental justice and we believe that all people should see themselves reflected in our work. Milwaukee Riverkeeper is an Equal Opportunity employer and does not discriminate on the basis of race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, marital status, age or veteran status and hires in accordance with state and federal law.

To Apply

Submit resume and a cover letter, including a short description of why you are interested in this position and why you think you'd be a great fit for Milwaukee Riverkeeper to jobs@milwaukeeriverkeeper.org
Attention: Hiring Committee.

We will be reviewing candidates on a rolling basis until the position is filled or until August 6, 2026. For more information about Milwaukee Riverkeeper, visit www.milwaukeeriverkeeper.org.